



Privacy Policy

This Data Privacy Policy (“Privacy Policy”) sets out how **NSINGA CONSULTANCY PTE. LTD.** and its representatives and/or agents (collectively referred to herein as “NSINGA CONSULTANCY”, “us”, “we” or “our”) manage personal data in compliance with the Personal Data Protection Act 2012 and its regulations (“PDPA” or “the Act”).

NSINGA CONSULTANCY is committed to protecting personal data in its possession and complying with applicable data protection laws. Please read this Privacy Policy to understand how we handle the personal data shared with us.

1. Scope and Nature of Data Collected

1.1 **NSINGA CONSULTANCY** provides services solely to corporate clients (B2B) and does **not** collect any personal data directly from individuals via our website, cookies, analytics, or marketing tools.

1.2 Any personal data handled by **NSINGA CONSULTANCY** is provided **only** by our client companies in the course of delivering our medical research-related services.

1.3 “Personal Data” means data, whether true or not, about an individual who can be identified from that data, or from that data and other information to which we have or are likely to have access.

2. Collection of Personal Data

2.1 We **do not** collect personal data from our website or from online users.

2.2 All personal data we process is **provided directly by our clients** as part of the services they have engaged us to deliver.

2.3 Clients are responsible for ensuring that any personal data shared with us is accurate and that the necessary consents have been obtained from the individuals to whom the data relates.

3. Use of Personal Data

3.1 **NSINGA CONSULTANCY** may use personal data shared by client companies for the following purposes:

- To perform services as agreed with our clients



- To fulfill our contractual obligations
- To comply with applicable laws and regulations
- To manage and administer internal business operations
- To ensure data security and integrity in line with our service commitments

3.2 We do not use personal data for marketing, profiling, or analytics purposes.

4. Disclosure of Personal Data

4.1 **NSINGA CONSULTANCY** treats all personal data with strict confidentiality. Personal data may be disclosed only to:

- Our employee(s) for the purpose of delivering the contracted services
- Authorized third-party service providers (e.g., secure data storage vendors) solely for processing data on our behalf under strict confidentiality and data protection agreements
- Legal or regulatory authorities if required by law

4.2 Any such disclosure will be limited to the extent necessary, and **NSINGA CONSULTANCY** will ensure that appropriate safeguards are in place.

5. Data Security

5.1 We adopt reasonable administrative, physical, and technical safeguards to protect personal data from unauthorized access, collection, use, disclosure, copying, modification, or disposal.

5.2 However, no method of transmission over the internet or electronic storage is fully secure. While we strive to protect the data entrusted to us, we cannot guarantee absolute security.

6. Data Retention

6.1 **NSINGA CONSULTANCY** retains personal data only as long as it is necessary to fulfill the purposes for which it was collected, or as required by law or contractual obligations.

6.2 Once the data is no longer required, it is securely destroyed in accordance with our internal data retention policy.

7. Transfer of Personal Data

7.1 If personal data is transferred overseas, **NSINGA CONSULTANCY** will ensure that the receiving party provides a standard of protection that is at least comparable to that under the PDPA.

8. Contacting Us



If you have any questions or feedback relating to your personal data or this Privacy Policy, or if you wish to:

- Access or correct your personal data, or
- Withdraw your consent (if applicable),

You may contact our Data Protection Officer:

Email: dpo-nsingaconsultancy@histellar.com

9. Changes to this Policy

NSINGA CONSULTANCY may update this Privacy Policy from time to time to reflect changes in legal or regulatory requirements or our business practices. The latest version will always be available upon request.

10. Governing Law

This Privacy Policy shall be governed by the laws of Singapore.